



# ACCOMMODATION APPLICATION

All Applications are to be sent to:

[studentaccommodations@ucn.ca](mailto:studentaccommodations@ucn.ca)

*\*Only pdf format will be accepted*

*Pictures of documents will not be processed*

Accommodation Type – Choose one

- UCN Family Housing - Thompson
- UCN Apartments – Thompson
- UCN Family Housing – The Pas
- The Carroll Hall (Dorms) – The Pas

*Applicants are responsible for checking their application status. Please ensure you provide accurate contact information.*

***\*Applications must be completed in full and must be accompanied with supporting documents and proof of payment of the application fee before being processed.***

## Part A General Information

### Contact Information

Last Name

First Name

Middle Name

Address: Street or P.O. Box No. (Current Home and Mailing Address)

City

Postal Code

Telephone

Email

### Student Information

Student Type  New  Returning

Gender  Male  Female  Another Gender Identity  NA

Student ID

Age

Program

Program Length or Level

Anticipated Arrival Date

Departure Date

### Vehicle Information

Do you own a vehicle?  Yes  No

Plate

Colour

Make

Model



# Part C The Carroll Hall - Dorm Applicants Only

## Health Information

<b>Health Insurance No.</b>	
<b>Medications</b>	
<b>Allergies</b>	
<b>Health History</b>	<input type="checkbox"/> Asthma <input type="checkbox"/> Epilepsy <input type="checkbox"/> Diabetic <input type="checkbox"/> Heart Condition <input type="checkbox"/> Other: _____

## Emergency Contact

EC Last Name	EC First Name	EC Relationship
EC Work Phone Number	EC Home Phone Number	EC Cell Number

## Payment Information

**How will you be paying for the dorms?**

Myself

Sponsor Direct Billed

Other    Specify Payment \_\_\_\_\_

## Carroll Hall Information

<b>1.</b>	<b>Application</b>	Applications and 1 <sup>st</sup> payments are due a minimum of one week before your check in date. It is the student's responsibility to check bed availability in advance. <b>Beds are not guaranteed if your application and or payments are late.</b>	<b>Initial</b>
-----------	--------------------	--	----------------

Duration	Per-Week \$ 117.97 X 4 in advance	Residence Life Fee	1 <sup>st</sup> payment (required to reserve bed)
Full-Term (8 weeks or more)	\$471.88	\$69.50	<b>\$541.38</b>
Short-Term (8 weeks or less)	\$471.88	\$34.71	<b>\$506.59</b>

## **Signatures and Payment Information Part D – All Applicants**

Applicant Signature: \_\_\_\_\_

Date : \_\_\_\_\_

### **Rent Payment Options**

If you are making a first time payment in order to reserve a bed or paying for a housing application fee then please e-mail proof of payment to [housing@ucn.ca](mailto:housing@ucn.ca). E-mail attachments must be in **pdf. format** as pictures will not be accepted. You may also fax in your application and payment receipt to 204-627-8668 - The Pas or 204-677- 6416 - Thompson.

Family Housing/Apartment Application Fee **\$36.75**

Carroll Hall Dorm Application Fee **\$36.75**

**By Phone The Pas: 204-627-8518 - Thompson: 204-677-6456**

*MasterCard or Visa only (note visa/debit are not accepted)*

#### **On-line Banking**

Add "University College of North" as a "Payee"

Under Nickname: indicate what you are paying for

The account number is your **Student I.D**

Save your confirmation number and *e-mail a pdf. copy to [housing@ucn.ca](mailto:housing@ucn.ca)*

#### **On-Line**

**Students can pay fees online with VISA/MASTERCARD.**

Online payments can be made with VISA or MasterCard by logging into your [SOAR](#) account.

You will find the payment section by following these links:

- "Students" tab
- *payment and statement*
- *my account balance*

When you are in my account balances you can select

"make a payment" and follow the steps.

*e-mail a pdf. copy to [housing@ucn.ca](mailto:housing@ucn.ca)*

PRINT

SAVE

RESET

SUBMIT