



### NEW STUDENT INTAKE FORM

This form is to be completed by any student who is new to Student Accessibility Services (SAS)

#### STUDENT INFORMATION – PLEASE PRINT

UCN Student #	First Name	Last Name	Preferred Name
Birthdate (month/day/year)	UCN Email:		Alt. Email:
Phone	Alternate Phone	Campus	
Program of Study		Faculty	
Declared Disability on Application Form <input type="checkbox"/> Yes <input type="checkbox"/> No		Awareness of Release of Information Form (Consent for Disclosure) <input type="checkbox"/> Yes <input type="checkbox"/> No	

#### DOCUMENTATION INFORMATION

All requests for accommodations must be supported by the appropriate documentation. Please check the appropriate statement below.

Details available at:

<https://www.ucn.ca/sites/studentdevelopment/accessibility/Pages/Guidelines-for-Documentation-for-Specific-Disabilities.aspx>

#### My Documentation:

- has already been forwarded to SAS
- is attached to this New Student Intake Form
- will be mailed or faxed to SAS
- other: \_\_\_\_\_

#### CURRENT STATUS

Please check the appropriate statement below to describe your current status. (Choose only one)

- I WILL BE ENTERING UCN FOR THE FIRST TIME IN THE \_\_\_\_\_ FALL \_\_\_\_\_ WINTER TERM.
- I AM A **CURRENT** STUDENT AT UCN BUT HAVE NOT CONNECTED WITH SAS UNTIL NOW.  
I AM IN \_\_\_\_\_ AND AM TAKING \_\_\_\_\_ COURSES
- I AM A **TRANSFER STUDENT**

Did someone refer you to the SAS? If yes, who? \_\_\_\_\_



**NATURE OF YOUR DISABILITY**

Please give a brief description of your disability and how it impacts on your learning or daily living.

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If this is a temporary situation, what is the expected duration? \_\_\_\_\_

**ACCOMMODATION USED IN THE PAST**

Were you provided with accommodation in high school or another post-secondary institution?  **Yes**     **No**

If yes, please check those that were helpful to you:

- Extra time for tests/exams
- Writing tests/exams in a quiet environment
- Use of adaptive technology
- E-text, large print or audio books
- Use of a computer for tests/exams
- Note-Taking
- Other (please specify)\_\_\_\_\_

**Please submit this completed form to Student Accessibility Services:  
Located at the Learners' Assistance Centre (LAC) Rm 130 B The Pas Campus**