



## EARLY CHILDHOOD EDUCATION INSTRUCTOR

Classification: Instructor

Full-Time Term Position: August 19, 2019 to April 30, 2021

Swan River, Manitoba

University College of the North (UCN) is committed to building a workforce that is representative of the populations we serve. Applications are invited from individuals who have a demonstrated interest and ability to work with Indigenous learners and mature students.

**The Position:** UCN Swan Valley Workforce Development Centre requires an Early Childhood Education Instructor to deliver Workplace Model Diploma Program in Swan River, Manitoba. The candidate must have ECE level III certification. In addition to teaching duties, the instructor will be responsible for classroom management, student supervision and advising, tutoring, maintenance of student records and grades, curriculum review/development, practicum and other administrative tasks.

### Qualifications:

- ECE Diploma with Level III certification
- Three years of experience working in child care
- Experience supervising or managing a daycare
- Experience working in northern and/or Indigenous communities
- Familiarity with the needs of northern child care centres
- Effective communication skills
- Effective interpersonal skills
- Strong organizational skills
- Computer and keyboarding skills
- Ability to work independently and proceed with goals of program
- Excellent problem solving and leadership skills
- Demonstrated ability to understand and to deal with issues specific to Indigenous learners and mature students in northern communities
- Personal experience and/or knowledge and understanding of the Indigenous cultures

### Assets:

- The ability to speak an Indigenous language
- Post-secondary or Adult Education Experience
- Previous instructional experience

### Conditions of Employment:

- Candidates must be legally entitled to work in Canada
- Criminal Records Check and Child Abuse Registry Check

Applicants must provide a cover letter, résumé and references with their application.

Applicants must demonstrate on their résumé how they meet the qualifications.

*Representative Workforce (formerly employment equity) is a factor in the selection process. Preference will be given to Indigenous candidates. Applicants are invited to indicate in their covering letter or résumé if they are from any of the following groups: Indigenous people, persons with disabilities, visible minorities, or women and men in non-traditional roles. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.*

Competition Number: 19-045  
Closing Date: June 20, 2019; however, will remain open until filled  
Salary Range: \$31.40 to \$46.64 hourly

Apply to: University College of the North, Attention: Human Resources  
P.O. Box 3000  
The Pas MB R9A 1M7  
Fax: (204) 623-4414  
Email: [hrinfo@ucn.ca](mailto:hrinfo@ucn.ca) (preferred format)

*We thank all applicants for their interest, but only those selected for an interview will be contacted.*

*Application materials, including letters of reference, will be handled in accordance with the Freedom of Information and Protection of Privacy Legislation (Manitoba).*

*Human Resources will work with applicants who require accommodation during the application or the interview process.*

*For more information and other employment opportunities, visit [www.ucn.ca](http://www.ucn.ca).*