



## BUILDING SERVICE WORKER

Classification: Building Service Worker 1  
Regular Part-Time Position: 15 hours per week  
Pukatawagan, Manitoba

University College of the North (UCN) is committed to building a workforce that is representative of the populations we serve. Applications are invited from individuals who have a demonstrated interest and ability to work with Indigenous learners and mature students.

**The Position:** The University College of the North requires an individual to provide janitorial services in the Pukatawagan Post-Secondary Access Centre. The Building Service worker is responsible for janitorial duties such as dusting, sweep/wash floors, clean classrooms, wash windows, maintain cleanliness of washrooms, collect & dispose of refuse and to clean and prepare the Instructor's suite such as doing laundry of linens and towels. May be required to work from stepladder for cleaning light fixtures, ceiling and walls.

### Qualifications:

- One year of previous janitorial experience
- Experience with and knowledge of cleaning techniques and the operation of cleaning equipment or the ability to learn
- Knowledge of safe use and application of chemicals is required (i.e. WHMIS) or willingness to train
- Problem solving skills
- Effective interpersonal skills
- Effective communication skills
- Effective customer service
- Must be able to follow direction and work independently
- Demonstrate the ability to prioritize tasks and be capable of working in an environment where priorities may change as emergencies occur
- Demonstrated reliability and responsibility
- Personal experience and/or knowledge and understanding of the Indigenous culture

### Assets:

- The ability to speak an Indigenous language

### Conditions of Employment:

- Candidates must be legally entitled to work in Canada
- Must be physically capable of performing the required duties
- Must be willing to work weekends/and or evenings
- Criminal Records Check

*Applicants must demonstrate on their resume how they meet the qualifications.*

*Representative Workforce (formerly employment equity) is a factor in the selection process. Preference will be given to Indigenous candidates. Applicants are invited to indicate in their covering letter or résumé if they are from any of the following groups: Indigenous people, persons with disabilities, visible minorities, or women and men in non-traditional roles. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.*

**Competition Number:** 19-034  
**Closing Date:** May 31/19; however, will remain open until filled  
**Salary Range:** \$17.54 to \$21.01 hourly, plus remoteness allowance

**Apply to:** University College of the North, Attention: Human Resources  
P.O. Box 3000  
The Pas MB R9A 1M7  
Fax: (204) 623-4414  
Email: [hrinfo@ucn.ca](mailto:hrinfo@ucn.ca) (preferred format)

*We thank all applicants for their interest, but only those selected for an interview will be contacted.*

*Application materials, including letters of reference, will be handled in accordance with the Freedom of Information and Protection of Privacy Legislation (Manitoba).*

*Human Resources will work with applicants who require accommodation during the application or the interview process.*

*For more information and other employment opportunities, visit [www.ucn.ca](http://www.ucn.ca).*